



Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' ♦ Approved by AICTE ♦ ISO 21001:2018 Certified

Campus: Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh, INDIA.

Phone No. +91 8645 - 350 200; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 - 3500122, 2576129

Application for Award of Original Degree

1. Name of the Candidate (In capital letters as per Provisional Certificate)

2. Name of the Parent

--

3. Date of Birth/Gender

DD	MM	YYYY

GENDER	
Male	Female

4. Registered No.

--	--	--	--	--	--	--	--	--	--	--	--

5. Programme (Please TICK the Appropriate box)

UG	B.Tech	BBA	B.Sc.(HM)	B.Com(H)	B.Pharm	BBA-MBA
	B.Sc(VC)	BCA	BA	B.Sc.(Agri)	L.L.B	BBA-LL.B
PG	M.Tech.	MBA	M.Sc	M.A.	M.Pharm	
RESEARCH	Ph.D.					

6. Month & Year of Passing with Branch

Month	Year

BRANCH

7. Address for Correspondence:

Door No.		Street	
Area		City/Town/Village	
District		State	
PIN Code		Phone (LL)	
Mobile No.		E-mail	

8. Candidate's preference for obtaining the Original Degree (Please TICK the appropriate box)

1	2	3
(At Convocation)	Convocation In Advance	After Convocation (In Absentia)
In Person	In Person	In Person

9. Details of FEE paid:

Reference No.		Date		Amount	
---------------	--	------	--	--------	--

(P.T.O)

INSTRUCTIONS TO CANDIDATES

1.FEE FOR ORIGINAL DEGREE:

In Person	In Advance	After Convocation (In Absentia)
Rs.1000/-	Rs.2000/-	Rs.1500/- + yearly late fee of Rs.500/-

2.MODE OF PAYMENT (Online only):

Through Online Payment link <https://newerp.kluniversity.in/> , Debit Card /Credit Card / NetBanking.

Procedure for the payment of CONVOCATION FEE (as an example) is available at the following link

<https://www.kluniversity.in/es/uploads/23023.pdf>

ENCLOSURES WITH ATTESTED COPIES:

1. Printed Application form.
2. Photocopy of Provisional Certificate for which the degree is sought. (UG, PG, Ph.D.)
3. Photocopy of Consolidated Grade Sheet for which the degree is sought. (UG & PG)
4. Photocopy of Intermediate certificate for U.G Students, Original Degree of the previous degree for PG& Ph.D. students.
5. Copy of Fee Receipt.

Signature of the Applicant

Please Note: Original / Photocopy (attested by Gazetted officer (Government Officials) along with date and seal) of the Intermediate certificate for U.G Students and the Original / Photocopy of the U.G Degree for P.G students and the Original / Photocopy of the P.G Degree for Ph.D. students should be produced for verification and the same will be returned immediately after verification.

The filled in application form with the above documents is to be submitted to "The Controller of Examinations, KL University, Green Fields, Vaddeswaram - 522 302, Guntur District, Andhra Pradesh" either in Person or by Registered Post or by Speed Post.

(FOR OFFICE USE ONLY)

The candidate has fulfilled all the academic requirements for the award of Degree of _____

The candidate has secured _____ Class with CGPA _____

The Degree Certificate bearing No. _____ is issued.

Application Processed By: _____ Application Checked By: _____

Date:

Controller of Examinations